

## THE MORAY COUNCIL

### MINUTE OF SPECIAL MEETING OF COMMUNITY PLANNING BOARD

MONDAY 22 AUGUST 2011

ELGIN

#### **PRESENT**

Councillor McIntyre (Chair)	The Moray Council
Councillor Divers	The Moray Council
Councillor G McDonald	The Moray Council
Councillor E McGillivray	The Moray Council
Councillor Wright	The Moray Council
Councillor Paul	The Moray Council
Calum MacPherson	HIE Moray
Mike Devenney	Moray College
Mark Cooper	Grampian Police
Rae Cameron	Grampian Fire & Rescue
Eileen Bush	Voluntary Action Moray
Ken Hamilton (substituting for Chalres Muir)	NHS Grampian
Roddy Burns, Acting Chief Executive	The Moray Council

#### **APOLOGIES**

Councillor J Hamilton, the Moray Council and Charles Muir, NHS Grampian

#### **IN ATTENDANCE**

Corporate Policy Unit Manager, The Moray Council, The Moray Economic Partnership Programme Coordinator, the PPR and Communications Officer, The Moray Council (for Item 2), Donna Skene, Project Officer, The Moray Council Karen Simpson, Project Development Officer, The Moray Council Anna Jermyn, Research and Information Officer, The Moray Council (for Item 4), and the Principal Committee Services Officer, The Moray Council as Clerk to the meeting.

#### **ALSO PRESENT**

Councillor J Russell

## **1. ADDITIONAL BUSINESS**

The Meeting agreed to take the undernoted additional items of business to be transacted at the meeting:

- (i) "3<sup>rd</sup> Sector Update" – Verbal update by Eileen Bush, Voluntary Action Moray
- (ii) "Transport for Health and Social Care" – Audit Scotland Report August 2011
- (iii) "Community Engagement Consultation Update " – Verbal update by Community Planning and Development Manager, The Moray Council

And further agreed that they be taken as Agenda Items 4, 5 and 6 respectively (paragraphs 5,6, and 7 of the Minute refers):-

## **2. PUBLIC PERFORMANCE REPORT**

There was submitted a report by Peter Jones, the PPR and Communications Officer, The Moray Council, outlining the draft performance reports relating to each of the Strategic Theme Groups and seeking comments on the draft reports.

Following consideration the Board noted the draft public performance reports relating to each of the Strategic Theme Groups and agreed that comments on the draft reports be passed to Peter Jones by 5 September 2011.

## **3. 2011/12 LOCAL DELIVERY ACTION PLANS**

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider the proposed process to manage the key actions for the third and final year of the Single Outcome Agreement which reflect the outcomes of the seminar held in May 2011.

Following consideration the Board agreed:

- (i) the 2011/12 Local Delivery Action Plans;
- (ii) to support lead officers in the completion of areas outstanding to allow quarter 2 monitoring in September 2011
- (iii) the proposed monitoring process for 2011/12 as detailed in the report; and
- (iv) the list of Lead Officers for the nine priorities as detailed in the report.

#### **4. PRESENTATION ON STRATEGIC ASSESSMENTS**

The meeting noted the presentation by Anna Jermyn, Research and Information Officer, The Moray Council on the Strategic Assessments and following lengthy discussion agreed that:-

- (i) the Strategic Assessment key issues be passed to the relevant Theme Groups for consideration,
- (ii) list of all priorities and risks will be distributed across all the Theme Groups;
- (iii) the Strategic Assessments be placed on Community Planning Website as soon as possible;
- (iv) that Anna Jermyn present the Strategic Assessments to each of the Theme Groups and to any operational group as required;
- (v) any cross cutting issues be highlighted along with comments and brought back to the meeting of the Community Planning Board to be held on 10 November 2011;

#### **5. VOLUNTARY ACTION MORAY (VAM) – 3<sup>RD</sup> SECTOR UPDATE**

The Meeting noted the confidential update by Eileen Bush and that a report on developments within the Sector will be presented to the next meeting of the Board on 10 November 2011.

The Meeting further noted the short term arrangements relating to voluntary representatives that all requests for such representatives on Community Planning or Partnership Groups should be sent to VAM who in turn will organise appropriate representation.

#### **6. TRANSPORT FOR HEALTH AND SOCIAL CARE**

The Meeting noted the report by Audit Scotland on transport for health and social care and agreed that it be submitted to the next meeting of the Healthier Theme Group for consideration.

#### **7. COMMUNITY ENGAGEMENT CONSULTATION UPDATE**

The Community Planning and Development Manager, The Moray Council updated the Board on the progress regarding the community engagement consultation proposals on the economic development strategy for Moray and asked the Board to consider the format for the consultation meetings.

During discussion clarification was sought regarding a request that 2 meetings be held in Elgin, one relating to the economic strategy and one for Elgin City of the Future and it was noted that this had been agreed at the special meeting of the Board held on 30 June 2011 as recommended from the

**Economic Development and Infrastructure Services Committee held on the 28 June 2011.**

Thereafter following further lengthy discussion the Board agreed:-

- (i) that a draft programme of activity be circulated to all Partners for consideration as soon as possible and comment back to John Ferguson prior to final approval.
- (ii) that pre-engagement take place through the Community Planning website, and
- (iii) to note that a Road Show was also being organised.

**8. PRESENTATION ON SCOTTISH GOVERNMENT THINKING REGARDING THE FUTURE OF PUBLIC SERVICES**

The Acting Chief Executive provided to the Meeting a presentation on the Scottish Government's thinking regarding Community Planning and the Single Outcome Agreement, outlining the Government's key principles and what, in his opinion, will be required by the Community Planning partnership in Moray to ensure it receives its fair share of funding.

During discussion the Acting Chief Executive responded to questions from the Board and thereafter the meeting noted the presentation.